

Tim Michael- Contract Administrator

Report
June 26, 2020

Upon becoming the interim contract administrator on April 25th, I have participated and work through the following other than participating in regular duties such as:

- Meetings in regard to the contract extension and retirement LOAs
- Meetings in regard to the calendar change and faculty protections LOA
- Meetings with Provost
- Meeting with Vice President for Finance
- Meeting with WMU Academic Labor Relations Administrator
- Numerous email and phone conversations in regard to:
 - Retirement
 - Workload
 - Equity
 - Preference in course modality
 - Post-retirement benefits
 - WMUx
 - Layoffs (order, timing, etc.)
 - Letter of appointment
 - DPS questions and review
 - Leave of absence
 - Summer II pay
 - Alternatives to Layoffs Subcommittee